



# TOWNSHIP OF ANDOVER

134 NEWTON-SPARTA RD NEWTON, NJ 07860

TEL: 973-383-4280 FAX: 973-383-9977

We are excited to announce our annual **Andover Township Day** to be held on **Saturday, June 7<sup>th</sup>** **beginning at 2:00pm at Hillside Park**. This fun-filled event will feature attractions, demonstrations, rides, games, food and music for all ages. It is a wonderful opportunity to celebrate our vibrant community, but **we need your support** to make this day a success!

While we would love to see you and your business participate in the day's events, should you be unable to attend, your donation would make a significant difference and contribute to the success of this annual tradition! Contributions of any size will help ensure that **Andover Township Day** remains a special, memorable occasion for everyone in our community.

Donating is simple, and your support will be recognized! **All donors will be listed on the Andover Township Website, social media pages and on event handouts**. Each sponsored attraction will also display a sign acknowledging your contribution, making sure everyone knows your business's commitment to our Township.

For those looking for an additional way to contribute, **vendor tables** are available for just **\$25**. This is a great way to display your products or share information about your business with attendees. We have redesigned the layout of the booths and tables to maximize foot traffic and ensure the day runs smoothly.

To donate, sponsor an attraction or reserve a table, please reach out to the **Andover Township Recreation Committee** at [recreation@andovertwp.org](mailto:recreation@andovertwp.org) or fill out and submit the Booth Request form. Completed forms and donations (please make checks payable to Andover Township) can be delivered or mailed prior to May 15, 2025 to:

**Andover Township Recreation  
134 Newton Sparta Road  
Newton, NJ 07860**

We look forward to hearing from you soon and are grateful for your assistance in making this year's **Andover Township Day** one to remember!

**Andover Township Recreation Committee**

## Table / Booth Request Form

Company / Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Number \_\_\_\_\_

Email Address \_\_\_\_\_

**Please check all that apply:**

- ☐ Table: \$25.00 (6-foot square area with 6-foot table and 2 chairs inside Barn)
- ☐ Additional 6-foot area: \$20
- ☐ Electrical: \$5
  
- ☐ Booth OUTSIDE: \$50 (10-foot square area along path or in field leading to stage)
- ☐ Electrical OUTSIDE: \$10

The tables located inside The Barn will be a 6-foot square area, including a table and 2 chairs. If additional space is required, another table will need to be purchased. The tables will be set up the night before and will be labeled by number. Prior to the event, you will receive an email containing your location and table number. On the day of the event (June 7<sup>th</sup>) you will be permitted to arrive and set up 4 hours prior to the start of the event (2:00PM).

Outside booth vendors will be responsible for their own tables and tents. If electrical hookup is purchased, we will provide one outlet via extension cord, and you will need to bring your own splitter or power strip. Outside booths vendors will be sent an email prior to the event, indicating your location. On the day of the event (June 7<sup>th</sup>) you will be permitted to arrive and set up 4 hours prior to the start of the event (2:00PM).

***PLEASE NOTE: All vendors will need to be unloaded by 1:00pm and vehicles moved to parking lot.***

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